# ANNEXURE14: JOB APPLICATION FORM

Position applying for: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Name:
2. Sex: Male [ ] / Female [ ]
3. Date of Birth: date/ month/year
4. Citizenship ID No:
5. Email address:
6. Permanent Address:

Village: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Block/Gewog:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dzongkhag: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Thram No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

House No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Contact Telephone No:
2. Qualification:

|  |  |  |  |
| --- | --- | --- | --- |
| Name of School/ College | Place | Degree obtained/Class | Year attended |
| From | To |
|  |  |  |  |  |

1. Work Experience:

|  |  |  |  |
| --- | --- | --- | --- |
| Name ofCompany/Office | Place | Designation | Year |
| From | To |
|  |  |  |  |  |

I hereby confirm that the above facts provided in the application are true to my knowledge and belief. I also declare that I am mentally sound and physically fit.

Affix Legal Stamp

Signature: Date

**MANDATORY DOCUMENTS (required to be submitted along with the application)**

1. Cover Letter/Expression of Interest
2. Job Application Form *(available on BTF website)*
3. Curriculum Vitae with details of work experience
4. Copy of Degree and any other relevant certificates
5. Copy of valid Citizenship ID Card copy (with valid date)
6. Valid Security Clearance Certificate copy
7. Valid Audit Clearance, if applicable
8. Names and contact details of two professional (non-family related) referees including one from the current/latest employer.

**Non-submission of any of the above documents may lead to the rejection of the application.**